



# FAIRMONT 101

## Session Topics

Session 1:  
History & Orientation

Session 2:  
Planning, Community and  
Economic Development

Session 3: Public Safety  
Fairmont Police Department

Session 4: Public Safety  
Fairmont Fire Department

Session 5: Budget & Finance

Session 6: Building Inspection,  
Code Enforcement &  
Rental Registration

Session 7: Utilities

Session 8: Public Works

Session 9: Class Graduation  
at City Council Meeting

Fairmont 101 Coordinator

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Fairmont 101 is a program designed by the City of Fairmont to educate citizens on the roles and responsibilities of local government. Through a series of nine two-hour morning sessions or nine two-hour evening sessions, the City hopes to increase the number of informed and involved citizens and make local government more accessible to the community.

For more information about this exciting program log on to [www.fairmontwv.gov](http://www.fairmontwv.gov) and click on Fairmont 101.





# FAIRMONT 101

## **What is Fairmont 101?**

Fairmont 101 is a program designed by the City of Fairmont to educate citizens on the roles and responsibilities of their local government through a series of eight (8) two-hour morning sessions or eight (8) two-hour evening sessions and will conclude with both classes attending a graduation at the City Council Meeting.

## **Who Can Participate?**

Fairmont 101 is open to anyone interested in learning more about the operations of the City of Fairmont. Classes are limited to 20 participants per session and are filled on a first come basis.

## **When are the Classes?**

Both the morning session and evening session of Fairmont 101 will typically be held on the first and third Thursday of each month. The Program begins in April and will conclude in August. Please see the Session Schedules for the exact date of each session. Morning sessions will begin at 10:00 a.m. and run until noon. The evening session will begin at 6:00 p.m. and be completed by 8:00 p.m.

## **Where are the Classes Held?**

Most Fairmont 101 classes will be held in the Conference Room or City Council Chambers at the Fairmont Public Safety Building located at 500 Quincy Street. Some classes may meet at other City of Fairmont facilities depending on the session topic. Please note that the location of each session is subject to change. Participants will be asked to check their email as well as the City's web site for notices prior to each session.

## **What is the Cost? / How do I Register?**

The Fairmont 101 program is FREE. To register, complete the attached Application Form and mail or drop it off to Hanna Weaver, Fairmont 101 Coordinator, at the City of Fairmont, 200 Jackson Street, Fairmont, WV, 26554. You may also contact Hanna at (304) 366-6212, Ext. 340 or by email at [hweaver@fairmontwv.gov](mailto:hweaver@fairmontwv.gov).



# FAIRMONT 101

## Session Topics

### **Session 1: History and Orientation**

Held at the Public Safety Building, 500 Quincy St., participants will receive a welcome from the Mayor. The session will focus on the history of the City, the form of government, role of the City Council, role of the City Manager, Boards and Commissions and an overview of each City Department.

### **Session 2: Planning, Community and Economic Development**

Held at the Public Safety Building, 500 Quincy St., participants will review the City's Comprehensive Plan, learn about zoning regulations, and discuss community and economic development programs, projects and incentives.

### **Session 3: Public Safety—Fairmont Police Department**

Held at the Public Safety Building, 500 Quincy St., participants will hear from the Chief of Police and members of the Police Department as they discuss various law enforcement activities.

### **Session 4: Public Safety—Fairmont Fire Department**

Held at the Public Safety Building, 500 Quincy St., participants will hear from the Fire Chief and members of the Fire Department as they discuss the operations and activities of their department.

### **Session 5: Budget & Finance**

Held at the Public Safety Building, 500 Quincy St., participants will review the City's Budget, learn how the budget is developed and discuss City service fees and the B&O Tax system.



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## Session Topics

### **Session 6: Building Inspection, Code Enforcement and Rental Registration**

Held at the Public Safety Building, 500 Quincy St., participants will discuss building and property maintenance codes, inspections and permits. Participants will gain an understanding of why these regulations are important to the overall health, safety and general welfare of the community.

### **Session 7: Utilities**

Held at the E. Bruce McDaniel Complex at Morris Park, participants will learn about the operations of the Water, Sewer, Storm Water and Customer Service Departments; discuss regulatory agencies such as the Public Service Commission, the Bureau of Public Health, the WV DEP and the EPA.

### **Session 8: Public Works**

Held at the Public Works facility located at 1030 Minor Avenue, participants will hear about the areas of responsibility for the Department including; streets, traffic, general maintenance and parks. The process for evaluating streets for paving and the priorities for snow removal will also be discussed.

### **Session 9: Class Graduation**

Held at the City Council meeting in City Council Chambers on a date that immediately follows the final class session. There will be a reception with Councilmembers and other City personnel prior to the Council meeting. Participants must attend at least six classes to be eligible for graduation. Class graduates will be presented with Certificates of Completion during the Council meeting, which starts at 7pm.



# FAIRMONT 101

## Session Dates and Speakers

### **Session 1: History & Orientation—April 6, 2016**

Speakers: Mayor and Council, City Clerk, City Manager.

### **Session 2: Planning, Community & Economic Development—April 21, 2016**

Speakers: Director of Planning & Development, City Manager.

### **Session 3: Public Safety—Fairmont Police Dept.—May 5, 2016**

Speakers: Police Chief, City Manager.

### **Session 4: Public Safety—Fairmont Fire Dept.—May 19, 2016**

Speakers: Fire Chief, City Manager.

### **Session 5: Finance & Budget—June 2, 2016**

Speakers: Finance Director, City Manager.

### **Session 6: Building Inspection, Code Enforcement, Rental Registration—June 16, 2016**

Speakers: Building Inspector, Code/Housing Officers, City Manager.

### **Session 7: Utilities—July 7, 2016**

Speakers: Utility Manager, Utility Controller, Plant Superintendents, Engineers, City Manager.

### **Session 8: Public Works—July 21, 2016**

Speakers: Director of Public Works, Operations Supervisor, Traffic Supervisor, City Manager.

### **Session 9: Graduation—August 9, 2016 City Council Meeting**

Reception at 5:30 p.m. with City Council prior to the graduation at the regular City Council meeting at 7:00 p.m.

**\* Guest Speakers may be a part of one or more sessions.**



# FAIRMONT 101

## Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Check One:

Morning Sessions: \_\_\_\_\_

Evening Sessions: \_\_\_\_\_

If space is not available in the session you prefer, would you like to participate in the alternative session? Yes \_\_\_\_\_ No \_\_\_\_\_ Please contact me \_\_\_\_\_

Completed forms can be returned by email to Hanna Weaver at  
hweaver@fairmontwv.gov; or mail or drop off your completed application form to  
Hanna at the City of Fairmont, 200 Jackson Street, Fairmont, WV 26554;  
or complete and submit online at fairmontwv.gov under “Forms & Applications”